

Statute of the Commission for Gender Equality of the University of Presov

Article 1 Basic provisions

1. The Statute of the Commission for Gender Equality of the University of Presov (hereinafter also referred to as "CGE UP" or "the Commission") regulates the status, composition, scope and basic principles of activity of the CGE UP.

2. The CGE UP is an advisory body to the management of the University of Presov (hereinafter also referred to as "UP") on issues related to the preservation of the principle of gender equality with the aim of increasing the level of promotion, protection and observance of equality between men and women in accordance with the Constitution of the Slovak Republic, international obligations of the Slovak Republic and its obligations arising from its membership in the European Union, laws and other generally binding legal regulations. The CGE UP is established with the aim of creating and implementing a policy of equal opportunities at the PU for all female and male employees, as well as for all male and female students in the spirit of respecting the principle of gender equality and in order to fulfil the objectives of the adopted Gender Equality Strategy at the UP.

Article 2 Structure and organisation of the Commission

1. The CGE UP has nine members and consists of the Chairperson, the Vice-Chairperson, and other members of the Commission.

2. The members of the CGE UP are representatives of all UP faculties - one nominee from each UP faculty - and a representative of the Centre for Languages and Cultures of National Minorities at the UP.

3. The Chairperson of the Commission and the Vice-Chairperson of the Commission shall be elected by a majority of all members of the CGE UP.

4. The term of office of membership of the CGE UP shall be four years. Membership of the CGE UP shall be non-representative.

5. The membership of a member of the Commission shall cease:

- a) upon the death or the declaration of death,
- b) by written resignation; in such a case, the membership of the member shall cease on the day following the day on which the written notice of resignation is received by the Chairperson of the Commission,
- c) the termination of the employment relationship at the UP for the established weekly working time.

If the office of an appointed member of the CGE UP expires before the end of his/her term of office, a new member of the CGE UP shall be appointed for the remainder of the current term of office.

6. The activities and agenda of the CGE UP shall be carried out by its Chairperson and Vice-Chairperson in liaison with all members of the Commission.

7. Meetings of the CGE shall be held in such a way as to ensure the performance of tasks within the scope of the CGE UP. The date of the CGE UP meeting shall be notified to the CGE UP members and published in the public part of the University's website at least 5 days before the meeting, together with the reasons for its convening. The meeting shall be convened by the person chairing the meeting or by the member(s) of the committee authorised by him/her.

8. Meetings of the CGE UP are held in person, if necessary, the CGE UP meeting can be held online or by a combination of both forms. Meetings of the CGE UP are chaired by its Chairperson, in his/her absence by its Vice-Chairperson, or by a member authorised by the Chairperson.

9. The CGE UP shall have a quorum if more than half of its member are present. A resolution or decision of the committee shall be adopted if a majority of the representatives of the CGE UP are present to vote in favour of it.

10. Voting may also be carried out in the form of per rollam. Per rollam voting is used mainly in situations in which it is necessary to decide on the matter in question without undue delay.

a) The per rollam vote will always be recorded in writing in the form of minutes and these will be attached to the minutes of the next meeting of the CGE UP.

b) A per rollam vote shall be initiated by the Chairperson or Vice-Chairperson of the CGE UP.

c) It is not necessary to have a quorum for a per rollam vote.

d) It is the responsibility of the proposer of a per rollam vote to submit the material to be voted on well in advance, i.e. at least 3 working days before the date set for the vote.

e) The voting options shall be precisely defined as: YES, NO, ABSTAIN.

f) The proposer shall be obliged to communicate the results of the per rollam vote no later than 3 calendar days after the end of the vote.

11. The minutes of the meetings of the CGE UP shall be drawn up and made available on the UP website.

Article 3

Terms of reference of the Commission

The competences of the CGE UP include:

a) proposing and approving measures within the framework of the UP Gender Equality Strategy for the relevant calendar year,

b) contributing to the implementation of the measures approved in the UP Gender Equality Strategy for the relevant calendar year,

c) providing suggestions to the UP management to increase the level of promotion, protection, and observance of gender equality in accordance with the Constitution of the Slovak Republic, international obligations of the Slovak Republic and its obligations arising from its membership of the European Union, laws and other generally binding legal regulations,

d) contributing to the preparation of the annual reports of the UP on gender equality,

e) monitoring the implementation of strategies and action plans in the field of gender equality in science,

f) actively contributing to further education of the UP teaching and non-teaching staff in the field of gender equality in science.

Article 4

Chairperson of the CGE UP and other memberships

1. The Chairperson of the CGE UP shall:
 - a) be responsible for the activities of the Commission,
 - b) convene and chair meetings of the Commission,
 - c) directs the professional activities of the Commission,
 - d) submits proposals and recommendations to the commission,
 - e) proposes experts for cooperation,
 - f) ensure the preparations of minutes and resolutions from the Commission's proceedings.
2. In the absence of the Chairperson, the Vice-Chairperson of the CGE UP or another authorised person from among the Commission shall represent the Chairperson/Vice-Chairperson of the Commission within the scope of the rights and duties delegated to him/her by the Chairperson/Vice-Chairperson of the Commission.
3. Members of the CGE UP:
 - a) participate in the meetings of the Commission,
 - b) approve the agenda of the Commission's meetings, materials, resolutions, and positions of principle of the Commission,
 - c) propose the participation of experts in the institutional implementation of gender equality,
 - d) take the initiative to make proposals for the promotion of gender equality in the workplace.

Article 5

Final provisions

1. The Statutes of the CGE UP have been approved by the CGE UP.
2. The Statutes may be amended by written amendments, the wording of which may be proposed by a member of the CGE UP or the Rector of the UP. These are further approved by the CGE UP.
3. This Statute shall enter into force and effect on the date of signature by the Rector of the UP.

Prešov, May 15, 2023

Dr. h. c. prof. PhDr. Peter Kónya, PhD.
Rector of UP